

Subject: Swearing-in for Andrew Mayock; RSVP by 7pm
Date: Wed, 18 Jan 2017 20:33:36 +0000
From: "Mirza, Asma Y. EOP/OMB" (b) (6)

Message-ID: <e0c89fcba65b4f94aaba4d76ed286be@CNSSEExch2.whca.mil>

MD5: b24f761d5ebba16ea42f144ba8458e58

Attachments: 1.18.17 Vehicle Restrictions.pdf ; Acceptable Forms of Identification.pdf

All – please join us for a ceremonial swearing-in for the soon-to-be Honorable Andrew Mayock as Deputy Director for Management (DDM) at the Office of Management and Budget (OMB).

When: Thursday, January 19, 2017 from 1pm-2pm

Where: Eisenhower Executive Office Building (EEOB), 1650 Pennsylvania Ave, NW Room 230 A/B

Security: For visitors, please submit your information at this link by 7pm today:

<https://events.whitehouse.gov/form?rid=J8Y9QV7JJJ>. For visitors, please remember to bring your government-issued photo ID that matches the information you provide at the above link. You'll enter

the building at 17th and State Place. After going through security, proceed up two floors.

Due to security measures because of the inauguration, we encourage folks to take the metro to Farragut West or Farragut North (street closure map attached).

Hope to see you all there,

Asma

Subject: Re: FW: Next steps
Date: Mon, 9 Jan 2017 19:05:44 -0500
From: Rob Cook - T <rob.cook@gsa.gov>
To: "Park, Todd Y. EOP/WHO" <(b) (6)>
Message-ID: <CAMK+26egaayEE2Wh2JJuuCc-W51fJODih+0sBnZP+3Yz6OrBsQ@mail.gmail.com>
MD5: c7b1eb46396963fa2a704e9961e40b9a

Todd - thank you brother - your leadership on this is awesome and inspiring. Wow! Thanks!!!

On Mon, Jan 9, 2017 at 4:46 PM, Park, Todd Y. EOP/WHO <(b) (6)> wrote:
Hi team, just talked with Reed. Here is the overall next steps picture, referencing the comprehensive list in the email below. Please keep this close hold (you can share this info with your principals, but please keep it to those folks).

1. Message from incoming team to tech staff -- note received from Jared Kushner over the weekend and now being communicated along with a brief readout of the Friday meeting to the staff of the 4 tech units (OFCIO, USDS, TTS, US CTO), with Reed's blessing
2. Public signal of support -- they made public today that Jared is going to be appointed to the position of senior advisor to the President. That, plus the email from Jared, are the signal they can provide at this time.
3. They are preparing to request an OSTP briefing (need to get final signoff from Reince Priebus) for Thursday PM. Cristin Dorgelo is aware that this may be coming and is preparing a draft meeting request and agenda accordingly, to be executed through the transition briefing process. With respect to the 15 non-political US CTO staff who are slated to auto-expire on Wednesday (unlike other non-political staff in other tech units), Reed asked if this could be delayed by a few days. Cristin Dorgelo/Cori Zarek are pursuing this question, but it may not be possible at this point to delay these folks' offboarding.
4. Reed and Gerritt have "read every word" of the papers that we gave them, and thought they were "incredibly thoughtful and impressive," and do not need any additional materials at this time.
5. (They have the links to the public versions of the key papers that we forwarded to them)
6. Reed is comfortable with proceeding with the acting leadership team plans as we described them for OFCIO, USDS, and US CTO. We should let him know if anyone needs him to provide any additional signal on this front. Cristin has indicated that having Reed directly say this about US CTO acting leadership to acting OSTP leadership at the Thursday briefing will be needed.
7. Reed, Gerritt, and Dirk would like to meet Matt Cutts (ideally Thursday). I will initiate this meeting request through the transition briefing process now. Charles, can you reach out to Matt about this and also plan to accompany him at the meeting? (Reed is good with that). Also please clear Thursday PM for the meeting (precise time is TBD).
8. Names and contact info for tech political leadership appointees has been provided, which concludes our official action on this particular axis.
9. Reed would find it "really helpful" to meet with Kristie -- he will follow up about this subsequently.

I will continue to be the POC overall, coordinating closely with Dave -- thanks to all for the continued great work!

Todd

-----Original Message-----

From: Reed Cordish [mailto:(b) (6)]
Sent: Friday, January 6, 2017 8:02 PM
To: Park, Todd Y. EOP/WHO <(b) (6)>
Cc: Vorhaus, Dave A. EOP/WHO <(b) (6)>
Subject: RE: Next steps

(b) (5)

(b) (5)

From: Park, Todd Y. EOP/WHO
Sent: Friday, January 06, 2017 7:40:02 PM
To: Reed Cordish
Cc: Vorhaus, Dave A. EOP/WHO
Subject: Next steps

(b) (5)

(b) (5)

Subject: FW: Next steps
Date: Mon, 9 Jan 2017 21:46:00 +0000
From: "Park, Todd Y. EOP/WHO" <(b) (6)>
To: "Canegallo, Kristie A. EOP/WHO" (b) (6), "Mayock, Andrew EOP/OMB" (b) (6), "Remus, Dana A. EOP/WHO" (b) (6), "Cohen, Ilona R. EOP/OMB" (b) (6), "Zarek, Corinna J. EOP/OSTP" (b) (6), "Cooke, Evan M. EOP/OSTP" (b) (6), "Worthington, Charles E. EOP/OMB" (b) (6), "Graves, Margaret H. EOP/OMB" (b) (6), Rob Cook <rob.cook@gsa.gov>
Cc: "Vorhaus, Dave A. EOP/WHO" <(b) (6)>
Message-ID: <bfa0887432704829b2f8fe16489b3c89@CN399Exch3.whca.mil>
MD5: f4652a12d11c8d84ff65ad2c212d618e

(b) (5)

-----Original Message-----

From: Reed Cordish [mailto:(b) (6)]
Sent: Friday, January 6, 2017 8:02 PM
To: Park, Todd Y. EOP/WHO <(b) (6)>

Cc: Vorhaus, Dave A. EOP/WHO <(b) (6)>
Subject: RE: Next steps

Todd and Dave, thank you so much for the incredible preparation and thoughtful dialogue in our meeting today. Will review in detail and respond tomorrow. Follow-up already in motion.
Best,
Reed

From: Park, Todd Y. EOP/WHO
Sent: Friday, January 06, 2017 7:40:02 PM
To: Reed Cordish
Cc: Vorhaus, Dave A. EOP/WHO

(b) (5)

(b) (5)

Subject: Infrastructure team!
Date: Mon, 17 Apr 2017 20:30:04 +0000
From: "Wilmer, John (Jack)" <John.Wilmer@hq.dhs.gov>
To: Rob Cook - T <rob.cook@gsa.gov>, "Van Dyck, Haley L. EOP/OMB" (b) (6)
Cc: "Barker, Amy C. EOP/OMB" (b) (6), "Walker, Traci L. EOP/OMB" (b) (6), "Lira, Mathew L. EOP/WHO" (b) (6), Joel Minton <joel.minton@gsa.gov>, "Sartin, Shannon M. EOP/OMB" (b) (6), Dave Zvenyach - XFB <vladlen.zvenyach@gsa.gov>, "john.wilmer@beta.dhs.gov" <john.wilmer@beta.dhs.gov>
Message-ID: <22E5FC968A5EEE40A4D6ED93C89114EB0239CC@D2ASEPREA021>
MD5: 5a3b702eb379cd020674061ad662dbbf

Rob,

Per your suggestion, they have a separate cybersecurity deep dive now, but I wanted to give you a heads-up that I plan to attend both your and Amy's sessions as well. You had also mentioned setting up a site where we could share docs. Big thanks goes to the DHS Digital Services team, but they hooked me up with a govt gsuite account (john.wilmer@beta.dhs.gov). Please invite me to whatever collaboration site you all are using & I'll try to join in.

Thanks,
jack

From: Rob Cook - T [mailto:rob.cook@gsa.gov]
Sent: Thursday, April 13, 2017 9:44 PM
To: Van Dyck, Haley L. EOP/OMB (b) (6)
Cc: Wilmer, John (Jack) <John.Wilmer@hq.dhs.gov>; Barker, Amy C. EOP/OMB (b) (6); Walker, Traci L. EOP/OMB (b) (6); Lira, Mathew L. EOP/WHO (b) (6); Joel Minton <joel.minton@gsa.gov>; Sartin, Shannon M. EOP/OMB (b) (6); Dave Zvenyach - XFB <vladlen.zvenyach@gsa.gov>
Subject: Re: infrastructure team!

Great - thanks. Changed the last two to:

- Percentage of government services that are cloud-based.
- Percentage of government commodity IT that is SaaS.

OK?

On Thu, Apr 13, 2017 at 8:35 PM, Van Dyck, Haley L. EOP/OMB (b) (6) <v> wrote:
Thanks rob--great draft!

Main edit to incorporate before tomorrow would be to adjust the metrics. I think we should delete the last 2 and replace them with things more focused on cloud adoption (% of cloud utilization by agency) and the amount of commodity IT at each agency that is coming from a shared service provider or something. The current ones are a little narrow!

I think this looks great for tomorrow though, thanks!

Go team go

H

On Apr 13, 2017, at 7:32 PM, Wilmer, John (Jack)

<John.Wilmer@hq.dhs.gov<mailto:John.Wilmer@hq.dhs.gov>> wrote:

Rob,

Thanks. I just reviewed this and agree that it sends a nice clean message for infrastructure. See you all tomorrow!

Jack

From: Rob Cook - T

Sent: Thursday, April 13, 2017 4:49:07 PM

To: Wilmer, John (Jack); Van Dyck, Haley L. EOP/OMB; Barker, Amy C. EOP/OMB; Walker, Traci L. EOP/OMB; Lira, Mathew L. EOP/WHO; Joel Minton; Sartin, Shannon M. EOP/OMB

Cc: Dave Zvenyach - XFB

Subject: Re: infrastructure team!

Dave and I took another pass at the document based on the discussions at this afternoon's meeting. The new version is attached - created in Google docs and exported as an .odt file because apparently that opens in Word without losing formatting. You can go the other way too if you export it as an .odt file from Word.

Jack, a lot of the information security items were left off with the thought that maybe this should be its own independent workstream. Feel free to disagree and add them back or to branch off a separate security document.

We've left off the 30-60-90-day goals for now in the interest of time (and because Haley says that's not the focus for tomorrow). But feel free to add some in.

Rob

On Thu, Apr 13, 2017 at 9:49 AM, Wilmer, John (Jack)

<John.Wilmer@hq.dhs.gov<mailto:John.Wilmer@hq.dhs.gov>> wrote:

All,

I've attached the cybersecurity cover sheet, and also added some thoughts to Joel's infrastructure one for this afternoon's discussion. I'll be able to dial into the first 20 min or so of the meeting before I have to run to my 1:00pm meeting. Talk to you all in a few hours!

Thanks,
jack

Subject: RE: Agency Transition Directors Working Group Meeting
Date: Sun, 8 Jan 2017 18:48:05 +0000
From: "Mayock, Andrew EOP/OMB" ((b) (6))
To: "'Rhodes, Michael L SES OSD ODCMO (US)' <michael.l.rhodes32.civ@mail.mil>, 'tim. horne' <tim.horne@gsa.gov>, 'McLaughlin, Meg T. T. EOP/WHO' ((b) (6)) ((b) (6)) >, 'Mirza, Asma Y. EOP/OMB' ((b) (6))
Message-ID: <677e414bc00c4286aa7d5489a121cbb5@CN399EXCH2.whca.mil>
MD5: 9adb74d649f933a372526fd6dbc67be4

Copy - looking forward to receiving this on Monday.

+ others

-----Original Message-----

From: Rhodes, Michael L SES OSD ODCMO (US) [mailto:michael.l.rhodes32.civ@mail.mil]
Sent: Friday, January 6, 2017 11:59 AM
To: Mayock, Andrew EOP/OMB ((b) (6)) tim. horne <tim.horne@gsa.gov>
Subject: RE: Agency Transition Directors Working Group Meeting

Gentlemen -- As a follow-on to my note below, I understand that some holdover and other information will be officially transmitted from PTT to White House on Monday, and at that time I can "formally"/openly list those names on our spreadsheet (thus precluding the need to identify "career" names since it won't be applicable). Is it acceptable if I transmit the DoD info on Monday? Regards, Mike

-----Original Message-----

From: Rhodes, Michael L SES OSD ODCMO (US)
Sent: Thursday, January 05, 2017 7:53 PM
To: Mayock, Andrew EOP/OMB; tim. horne
Subject: Re: Agency Transition Directors Working Group Meeting

Gentlemen --

Several of our prior inputs regarding career civilians are no longer valid based upon the plans of the PTT that have been communicated via our ART. I would like to discuss/confirm with you how you would like this reflected on the form we are to send back tomorrow. There will be four holdovers for PAS positions, and five PAS Deputy positions that will be left vacant. The other 40+ we will proceed with the career civilian that will be "Acting" (by virtue of being first assistant) or appointed to "Perform the Duties of".

Could/should I call one of you tomorrow?

Also, different topic, any indication that we will receive more names tomorrow for the 20 Jan nn appointments? Our PTT reps indicated we had approx 6-8 more imminent today.

Regards,

Mike

Sent from my BlackBerry 10 smartphone.

From: Mayock, Andrew EOP/OMB
Sent: Thursday, January 5, 2017 19:28
To: 'Jozetta.Robinson@opm.gov'; 'Kevin.A.Shea@aphis.usda.gov'; 'DALvord@doc.gov'; 'lcasias@doc.gov'; Rhodes, Michael L SES OSD ODCMO (US); 'Denise.Carter@ed.gov'; 'Ingrid.kolb@hq.doe.gov'; 'John.gentile@hhs.gov'; 'Vincent.Micone@hq.dhs.gov'; 'Henry.Hensley@hud.gov'; 'Edward.keable@sol.doi.gov'; Lofthus, Lee EOP; 'Hugler.Edward@dol.gov'; 'kenneyka2@state.gov'; 'Lana.Hurdle@dot.gov'; 'Beverly.Babers@treasury.gov'; Snyder, Robert VA Office of the Secretary; 'Kenny.shannon@epa.gov'; 'tom.cremins-1@nasa.gov'; 'BARBARA.CARSON@SBA.GOV'; 'skfinlay@oge.gov'; 'chris.naylor@nara.gov'; Llano, Rayden EOP/OMB; 'Timothy Horne - 8P'; 'Jamise Harper - WPTAA'; 'nathan.kreoger@gsa.gov'; Patel, Angeli H. EOP/OMB; Ross, Caroline K. EOP/OMB; 'Martha Allen - 8P'; 'linden.dahlkemper@gsa.gov'; 'Coughlin, Janis (HHS/ASFR)'; 'Posner, Morton J (JMD)'; 'Tran, Dat VACO'; 'Stewart, Bion'; Mirza, Asma Y. EOP/OMB
Subject: RE: Agency Transition Directors Working Group Meeting

All – we wanted to follow-up on two things.

First, cabinet agencies should have received a request from Tim and I to validate the list of career officials that are prepared to be acting for critical PAS positions if the need should arise. Let us know if you have any questions, and appreciate your help in getting that back to us by COB Friday.

Second, we know we have a number of questions regarding when the beachhead team should be sworn-in, how to treat Inauguration Day, etc. We'll revert back soon as we look into them further and work with the PETT.

Lastly, here is a link to the feedback survey I referenced in yesterday's meeting where you can tell us what's working well and where we can do better: <https://survey.max.gov/493786>
<<https://survey.max.gov/493786>> .

Best, Andrew & Tim

From: Mayock, Andrew EOP/OMB

Sent: Wednesday, January 4, 2017 5:17 PM

To: 'Jozetta.Robinson@opm.gov' <Jozetta.Robinson@opm.gov>; 'Kevin.A.Shea@aphis.usda.gov' <Kevin.A.Shea@aphis.usda.gov>; 'DALvord@doc.gov' <DALvord@doc.gov>; 'lcasias@doc.gov' <lcasias@doc.gov>; 'michael.l.rhodes32.civ@mail.mil' <michael.l.rhodes32.civ@mail.mil>; 'Denise.Carter@ed.gov' <Denise.Carter@ed.gov>; 'Ingrid.kolb@hq.doe.gov' <Ingrid.kolb@hq.doe.gov>; 'John.gentile@hhs.gov' <John.gentile@hhs.gov>; 'Vincent.Micone@hq.dhs.gov' <Vincent.Micone@hq.dhs.gov>; 'Henry.Hensley@hud.gov' <Henry.Hensley@hud.gov>; 'Edward.keable@sol.doi.gov' <Edward.keable@sol.doi.gov>; Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>; 'Hugler.Edward@dol.gov' <Hugler.Edward@dol.gov>; 'kenneyka2@state.gov' <kenneyka2@state.gov>; 'Lana.Hurdle@dot.gov' <Lana.Hurdle@dot.gov>; 'Beverly.Babers@treasury.gov' <Beverly.Babers@treasury.gov>; Snyder, Robert EOP <robert.snyder@va.gov>; 'Kenny.shannon@epa.gov' <Kenny.shannon@epa.gov>; 'tom.cremins-1@nasa.gov' <tom.cremins-1@nasa.gov>; 'BARBARA.CARSON@SBA.GOV' <BARBARA.CARSON@SBA.GOV>; 'skfinlay@oge.gov' <skfinlay@oge.gov>; 'chris.naylor@nara.gov' <chris.naylor@nara.gov>; Llano, Rayden EOP/OMB (b) (6); Timothy Horne - 8P <Tim.horne@gsa.gov>; 'Jamise Harper - WPTAA' <jamise.harper@gsa.gov>; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB (b) (6); Ross, Caroline K. EOP/OMB (b) (6); 'Martha Allen - 8P' <martha.allen@gsa.gov>; 'linden.dahlkemper@gsa.gov' <linden.dahlkemper@gsa.gov>; Coughlin, Janis (HHS/ASFR) <Janis.Coughlin@hhs.gov>; Posner, Morton J (JMD) <Morton.J.Posner@usdoj.gov>; Tran, Dat VACO <dat.tran@va.gov>; Stewart, Bion <bion.stewart@hq.dhs.gov>; Mirza, Asma Y. EOP/OMB (b) (6)

Subject: RE: Agency Transition Directors Working Group Meeting

All – thank you for joining today's working group meeting. We wanted to quickly follow-up on two items.

First, attached is the 2008 OPM guidance on temporary transition schedule C and non-career SES authority. OPM is working on an update to this guidance and will have that in the next few days.

Also, as mentioned here is a link to OPM's telework guidance during inauguration:
<https://www.chcoc.gov/content/federal-holidays-and-human-resources-flexibilities-employees-located-washington-dc-area> <<https://www.chcoc.gov/content/federal-holidays-and-human-resources-flexibilities-employees-located-washington-dc-area>>

We'll be following-up soon on more information on succession planning.

Best, Andrew & Tim

Subject: Re: Transition -- orientation and training
Date: Fri, 22 Sep 2017 12:33:50 -0400
From: Ken Nahigian (b) (6) nahigianstrategies.com>
To: John Geraghty - BGC <john.geraghty@gsa.gov>
Cc: "Doocey, Sean E. EOP/WHO" (b) (6) >, Aimee Whiteman - PM <aimee.whiteman@gsa.gov>, "Timothy Horne (8Q)" <tim.horne@gsa.gov>, Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Message-ID: <CANK_0h9oRaY51-Nwa9qMrVJVvZ2-fbO+0wtW=L6gsXsvuYs5sA@mail.gmail.com>
MD5: f6aa9a89b98d8aa0733df5b5f375aa7e

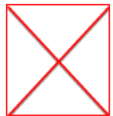
Thank you John. And again this conversation is independent to what Sean is suggesting and we're hoping will happen.

Under the current construct, we were told several times funds must be obligated by Septe 30th and spent and programs executed by early November. So what's the disconnect on that front?

On the website, can we all agree that if you agree to the development of the curriculum for the intended purpose, and the SOW is satisfactory, would you be able to approve the web portal as the home for that curriculum? We obviously cannot develop that curriculum to the detail you want it and build a site in 7 days.

I know you all are busy, so thank you for your attention to this.

Ken



Ken Nahigian
General Counsel & Dir. Public Policy
Nahigian Strategies, LLC
1455 Pennsylvania Ave. NW, Ste. 100
Washington, D.C. 20004
[202.288.0057](tel:202.288.0057)
www.nahigianstrategies.com

On Fri, Sep 22, 2017 at 12:14 PM, John Geraghty - BGC <john.geraghty@gsa.gov> wrote:

Hey Ken,
I took a stab at your questions below.
Thanks!

1) Why if these funds are obligated by September 30 do they need to be spent by November? Shouldn't obligation suffice? The execution is what is contorting our ability to truly carry out the intended purpose of these funds.

PTA Funds for appointee training do not need to be expended by November 2017. However funds need to be obligated/awarded no later than Sept 30th on GSA's Books. To support any obligation of funds we need supporting documentation such as TFA contract to clearly link the scope of services being provided to the PTA section 3(a)(8).

2) Because of point #1, we would like to contract with a third party to develop a detailed curriculum for a host of topics useful to our appointees. I don't see where those topics are specified in the appropriation. So we would like to submit to you a SOW for the development of this curriculum over the next month that is useful to our folks. And if we're unable to carry out those programs during the award period (depending on your response to #1), we will have to fund the execution of those programs with TFA funds. But the development of this curriculum would be something we'd ask GSA/OPM for reimbursement.

Curriculum development that relates to PTA section 3(a)(8) can be reimbursed from the PTA Funds, if 5 out of 10 deliverables can be linked back to PTA section 3(a)(8) then the appropriation can reimburse half. Provided that funds have been obligated prior to Sept 30th as described in #1.

3) We would like to use a web portal/site as a clearinghouse for that curriculum and interface for our appointees to learn, train, share best practices, but without the curriculum already developed and populated on that site, John indicated (in an initial conversation) that it is not a reimbursable expense, most likely. We don't understand why that would be so. How are we as an outside organization supposed to communicate with the appointees and drive them to certain programs without this portal? To us it's the most efficient use of funds for organizing the entire program.

Websites and conference venues are vehicles in transmitting the training/information. However by themselves are not a permissible expense. It is the content that they transmit that makes them reimbursable. This is why details on the curriculum that would be offered is needed to support any September obligation for a website or conference venue.

4) The kickoff event would be something that would have elements of training, leadership presentations, and education about the orientation and training program overall. Without certain approvals in advance it makes it very difficult to secure speakers for that agenda. So we're caught in a bit of a chicken and egg. This event also would enable us to push the appointees to our portal/site to learn more about engagement in the programs.

Speaker names are less important than training and topic descriptions that relate to PTA. It is understood that speakers will change and that there can be more than one expert on a topic.

5) Without interesting content, nobody will attend. So to have a "course" about ethics or FOIA, for example, is a waste if we can't include speakers or other draws. People are busy and we all have better things to do than plan events that are unattended.

So we have seven (7) days. The purpose of this email is to ask how we get from here to something in an accelerated fashion. We have a curriculum SOW and website SOW in development and should have those to you on Monday. We have to juggle scheduling with the WH for the kickoff event, so anything we can do to get pre-approved for that event would help us be flexible enough to make it all work. We have reached out to speakers for that event who were former heads of OPM, ethics experts, White House Fellows commissioners, and other navigational presentations. We also are trying to get a high-level speaker to talk about leadership in organizations and how to drive priorities.

So these are our objectives. Would love your response to #1, and your thoughts on accelerating this process. General Kelly's COS would like to see these funds put to use, and it has not been for a lack of trying to get something that works not only in timing but content.

John P. Geraghty
Office of Financial Management
General Services Administration
[202-219-0755](tel:202-219-0755)

On Fri, Sep 22, 2017 at 11:27 AM, Ken Nahigian [\(b\) \(6\)@nahigianstrategies.com](mailto:(b) (6)@nahigianstrategies.com)> wrote:

Thank you all for engaging and your help, as always. We are looking to do a handful of things and need prior approval before proceeding. We are majorly constrained by the performance date, as our appointees were not appointed in the first many months of the Administration due to a litany of external factors. So we find ourselves wanting to install an orientation and training program for the vast majority of individuals who have only taken on their posts in the past several months. We really need clarity on some things and John has been tremendously responsive, thank you to him.

1) Why if these funds are obligated by September 30 do they need to be spent by November? Shouldn't obligation suffice? The execution is what is contorting our ability to truly carry out the intended purpose of these funds.

2) Because of point #1, we would like to contract with a third party to develop a detailed curriculum for a host of topics useful to our appointees. I don't see where those topics are specified in the appropriation. So we would like to submit to you a SOW for the development of this curriculum over the next month that is useful to our folks. And if we're unable to carry out

those programs during the award period (depending on your response to #1), we will have to fund the execution of those programs with TFA funds. But the development of this curriculum would be something we'd ask GSA/OPM for reimbursement.

3) We would like to use a web portal/site as a clearinghouse for that curriculum and interface for our appointees to learn, train, share best practices, but without the curriculum already developed and populated on that site, John indicated (in an initial conversation) that it is not a reimbursable expense, most likely. We don't understand why that would be so. How are we as an outside organization supposed to communicate with the appointees and drive them to certain programs without this portal? To us it's the most efficient use of funds for organizing the entire program.

4) The kickoff event would be something that would have elements of training, leadership presentations, and education about the orientation and training program overall. Without certain approvals in advance it makes it very difficult to secure speakers for that agenda. So we're caught in a bit of a chicken and egg. This event also would enable us to push the appointees to our portal/site to learn more about engagement in the programs.

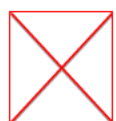
5) Without interesting content, nobody will attend. So to have a "course" about ethics or FOIA, for example, is a waste if we can't include speakers or other draws. People are busy and we all have better things to do than plan events that are unattended.

So we have seven (7) days. The purpose of this email is to ask how we get from here to something in an accelerated fashion. We have a curriculum SOW and website SOW in development and should have those to you on Monday. We have to juggle scheduling with the WH for the kickoff event, so anything we can do to get pre-approved for that event would help us be flexible enough to make it all work. We have reached out to speakers for that event who were former heads of OPM, ethics experts, White House Fellows commissioners, and other navigational presentations. We also are trying to get a high-level speaker to talk about leadership in organizations and how to drive priorities.

So these are our objectives. Would love your response to #1, and your thoughts on accelerating this process. General Kelly's COS would like to see these funds put to use, and it has not been for a lack of trying to get something that works not only in timing but content.

Thank you all.

Ken



Ken Nahigian
General Counsel & Dir. Public Policy
Nahigian Strategies, LLC
[1455 Pennsylvania Ave. NW, Ste. 100](https://www.nahigianstrategies.com)
[Washington, D.C. 20004](https://www.nahigianstrategies.com)
[202.288.0057](https://www.nahigianstrategies.com)
www.nahigianstrategies.com

On Fri, Sep 22, 2017 at 11:03 AM, John Geraghty - BGC <john.geraghty@gsa.gov> wrote:

Hey Sean,

On the OPM/FEI classes the agreement will be between GSA and OPM.

We would just need something from someone with delegation under the PTT MOU (Ken or Charles) to say go do out and do this.

Thanks!

John P. Geraghty
Office of Financial Management
General Services Administration
[202-219-0755](tel:202-219-0755)

(b) (6)

(b) (5)

From: Aimee Whiteman - PM [mailto:aimee.whiteman@gsa.gov]
Sent: Friday, September 22, 2017 10:56 AM
To: Ken Nahigian <ken@nahigianstrategies.com>
Cc: Timothy Horne (8Q) <tim.horne@gsa.gov>; Doocey, Sean E. EOP/WHO
(b) (6) John Geraghty - BG <john.geraghty@gsa.gov>; Seth Greenfeld - LG
<seth.greenfeld@gsa.gov>
Subject: Fwd: Transition -- orientation and training

Hi Ken,

Tim Horne is on vacation this week so he flipped your note below to me for action and follow up. I'm also including Sean Doocey on this message so that we can track and execute on the various angles we've been working for the orientation requirement.

As I understand it, we are tracking two different angles:

1. An Orientation Kick-Off Event - Potentially hosted by Gen Kelly at DAR Constitution Hall or similar venue. For this effort, you've been working with John Geraghty on the documentation required to fund this event. Supporting documentation needed includes:

- | An outline of the event and the topics being discussed that relate to the PTT legislation so GSA can authorize funds to be obligated for this event
- | A contract from the venue, excluding any food items that might be provided
- | After the event is complete, a final copy of the agenda demonstrating the topics discussed tied to the legislative requirements for using the orientation money.

2. OPM/Federal Executive Institute Training - For this effort, GSA would obligate funds to OPM to pay for trainings provided by OPM/FEI. In order to execute this requirement GSA needs Trump for America to work with OPM to identify the courses which they would like to fund for the purpose of training appointees. Documentation needed:

A list of courses with descriptions that Trump for America or the Trump Administration would like to send approved personnel to. This documentation allows us to confirm the courses meet the legislative requirements for use of the funds.

John Geraghty has a call at 1:30pm today with OPM to discuss the mechanics of transferring orientation funds over to them for this purpose. However, we still need the a Trump representative to work with OPM on developing the list of courses that the money will fund.

If I'm missing any details, please all jump in. We know the timeline is tight so we are all hands on deck to help you execute these requirements before the end of the fiscal year. Please let us know what you need.

Thanks,

Aimee

Aimee Whiteman

Acting Assistant Commissioner, Office of Facilities Management

Public Buildings Service

General Services Administration

Tel: [202-577-9544](tel:202-577-9544)

aimee.whiteman@gsa.gov

From: Ken Nahigian (b) (6) [ahigianstrategies.com](mailto:ken@nahigianstrategies.com)>

Date: September 21, 2017 at 11:50:53 AM EDT

To: "Timothy Horne (8Q)" <tim.horne@gsa.gov>

Subject: Transition -- orientation and training

Tim,

Thank you very much for your help on the other matter. That's underway.

Not sure if you remember Jamie Burke, but we are trying to stand up the orientation and training program that is funded through GSA for the Transition or other entity, but has limits to how it can be used. We are running out of time and have been working with John Geraghty, who is great. We also met with General Kelly's chief Kirstjen Nielsen, and VP Pence's COS and DCOS. They agreed that we need to accelerate this program.

The reason i'm reaching out to you is to see if you'd be willing to either meet with Jamie and me, if you're in DC, to coalesce thoughts and direction on what satisfies for reimbursement for the program,

prior to the Sept 30 deadline. There's just no time for a lot of back and forth, which prompted us to reach out to you. I hope that's ok. And sorry to disrupt your day.

Thanks either way.

Ken

Ken Nahigian
General Counsel & Dir. Public Policy
Nahigian Strategies, LLC
[1455 Pennsylvania Ave. NW, Ste. 100](#)
[Washington, D.C. 20004](#)
[202.288 0057](#)
[>www.nahigianstrategies.com<](#)

Subject: Fwd: DOL Exchange Project
Date: Fri, 24 Mar 2017 17:13:15 +0000
From: "Jack St. John - A" <jack.stjohn@gsa.gov>
To: "Flynn, Matthew" (b) (6) >
Message-ID: <CAMREa5VEidnxE=Mn1vHwRo6GAmUGbG0CapbWbft=UZKXw1muwQ@mail.gmail.com>
MD5: 50f9fe162758d74b1025cb1fb2769f08

Please see below. We are holding off until further notice.

----- Forwarded message -----

From: Timothy Horne - 8P <tim.horne@gsa.gov>
Date: Fri, Mar 24, 2017 at 1:06 PM
Subject: Fwd: DOL Exchange Project

To: Jack St. John - A <jack.stjohn@gsa.gov>, Anthony Costa <tony.costa@gsa.gov>

See the following note from Ed. I am calling him now

Begin forwarded message:

From: "Hugler, Edward - ASAM" <Hugler.Edward@dol.gov>

Date: March 24, 2017 at 10:55:04 AM MDT
To: Timothy Horne - 8P <tim.horne@gsa.gov>

Cc: "Hugler, Edward - ASAM" <Hugler.Edward@dol.gov>

Subject: RE: DOL Exchange Project

Tim, we have a beach head team here that I need to coordinate with. They are aware, but we have our R F Qsin from nominee's hearing and, naturally, that's the priority. I cannot promise today and that seems very unlikely given other pressing matters.

That said, I'd like to have the substitute plan in hand before we cancel this course of action. It might be as simple as a timeline.

Call if we need to talk.

Ed Hugler
Deputy Assistant Secretary for Operations

From: Timothy Horne - 8P [<mailto:tim.horne@gsa.gov>]
Sent: Friday, March 24, 2017 12:17 PM

To: Hugler, Edward - A S A M
Subject: Re: D O L E xchange Project

Hi Ed

Our hope is to make the announcement today - please let me know if you have any concerns with that.

On Thu, Mar 23, 2017 at 6:10 PM, Timothy Horne - 8P <tim.horne@gsa.gov> wrote:

Sorry Ed

Here it is

On Thu, Mar 23, 2017 at 6:02 PM, Hugler, Edward - ASAM <Hugler.Edward@dol.gov> wrote:

Tim, I don't see the attachment of the edited press statement?

Ed Hugler
Deputy Assistant Secretary for Operations

From: Timothy Horne - 8P [mailto:tim.horne@gsa.gov]
Sent: Thursday, March 23, 2017 5:27 PM

To: Hugler, Edward - A S A M
Subject: Re: D O L E x c h a n g e P r o j e c t

Ed,

Thank you for your time and providing feedback. I have chatted with our team and our thoughts are listed below. Please let me know what you think.

- Media -

- o At this time, there will be no announcements, joint or otherwise, concerning other exchanges. While experience from other projects plays a role in cancelling this exchange project, this cancellation will not have a direct impact on other exchanges.

- o As it relates to the press release, we agree that a proactive statement is appropriate. Our team has reviewed DOL's revised press statement and have made minor changes for your consideration. Please see attached.

- NEPA Contract -

- o We agree and see the value in continuing these services with a focus on redevelopment of the underlying site at Frances Perkins. Our regional office is evaluating options to ensure this effort can continue. Please note that there will not be an immediate term "NEPA action" once the project is terminated; however, we will continue with a modified planning study to identify reasonably foreseeable development scenarios. Therefore and as planned, GSA will issue a stop work order, but will identify the applicable tasks and subsequently renegotiate the contract to support the evaluation of redevelopment at the Government site.

As mentioned above, we made minor adjustments to the proactive press statement, attached, for DOL's consideration.

We have been in touch with OMB, and that office is apprised of this path forward.

Lastly, please advise if DOL intends to communicate this announcement with the Department's Congressional committees or offer an employee notification. We will need to accommodate the timing of these communications and coordinate them via the Communications Plan.

On Thu, Mar 23, 2017 at 1:33 PM, Hugler, Edward - ASAM <Hugler.Edward@dol.gov> wrote:

Thanks Tim

Ed Hugler

Deputy Assistant Secretary for Operations

From: Timothy Horne - 8P [mailto:tim.horne@gsa.gov]

Sent: Thursday, March 23, 2017 1:31 PM

To: Hugler, Edward - A S A M

Subject: Re: D O L Exchange Project

Thanks Ed

I will close the loop with you by the end of the day.

On Thu, Mar 23, 2017 at 11:49 AM, Hugler, Edward - ASAM <Hugler.Edward@dol.gov> wrote:

Tim,

Thank you again for your time yesterday. As a follow-up to our discussion, I have a few questions/comments- sebelow. Additionally, I am sending our thoughts on the draft GSA communications plan for joint-implementation in the near future. I welcome your response.

- **Media:** Will the cancellation of the DOL Exchange be announced in conjunction with the cancellation of any of the other top 3 exchanges or have any impact on the other exchanges? The answer to this question will impact and inform our media strategy. Specifically, if only the DOL Exchange Project cancellation is announced next week, there needs to be a proactive media statement issued (vs. reactive statement). In our experience, it has been better to announce this in public than to risk leaking and creating a round of reporter calls/inquiries. I ask that the narrative of the press statement be that: **“GSA remains committed to creating a modern work environment for DOL employees and reducing taxpayer costs for building operations.”**
- **NEPA Contract:** Cancelling the NEPA contract fully is a mistake. The contract should be modified to continue development of the Draft EIS on the current FPB site, which is at least 50% complete at this point in time (intended due date was May/June). Most of the time devoted on the project has involved evaluation of our site due to the complexities involved. The evaluation of our current site would need to take place in order for any future development option to be implemented for the site – to include disposal. We should validate the work that has already been performed as a cost-savings measure of having to repeat this work again in the relatively near future.

The language emphasizing these two points have been incorporated into a revised press statement (attached). Following your review and comments, let me know who from your team we can coordinate on implementation of the revised plan.

BTW: has OMB been looped in?

Ed Hugler

Deputy Assistant Secretary for Operations

Office of the Assistant Secretary for Administration and Management

U.S. Department of Labor

[202.693.4040](tel:202.693.4040) Office

[202.693.4055](tel:202.693.4055) Fax

Subject: Re: Onboarding with GSA--Jeffrey McLain
Date: Mon, 21 Aug 2017 15:11:57 -0400
From: Barbara Atkinson - CPDA <barbara.atkinson@gsa.gov>
To: JeffreyMcLean@gmail.com
Cc: Chuanda Johnson <chuanda.johnson@gsa.gov>, Barbara Atkinson <barbara.atkinson@gsa.gov>, Michael Downing - AC <michael.downing@gsa.gov>, Bonnie Hochhalter - CPW <bonnie.hochhalter@gsa.gov>, Sherrie Watford - CPD <sherrie.sesker@gsa.gov>, (b) (6)
Message-ID: <CA+iRX_fBmrd7bH0406uUe2Q6N6q8by-jK3L0nvaWApixitjkVg@mail.gmail.com>
MD5: dc4e9a977106d61f1a9869ed080b8c44
Attachments: FEHB - SF2809 pages 1-2.pdf ; GSA Employee Benefit Info - 11.27.2016 EOD.pdf ; BenefitsSpecialistsbyRegion.pdf ; TSP-1 (9-2015).pdf ; FEGLI - SF 2817 Forms (Nov-2011).pdf ; 8. TSP-3 Beneficiary -(Emp. mails to TSP) (1).pdf ; 7. SF-3102 - FERS Beneficiary (1).pdf ; 6. SF-2823 - FEGLI Beneficiary (1).pdf ; 5. SF-1152 - Beneficiary unpaid comp (1).pdf ; GSA 3665.pdf ; OF306-11.pdf ; SF1199A-12a.pdf ; SF256-16.pdf ; Jeffrey McLain - White House Fellow Offer Letter.docx

Hi Jeffrey,

Welcome to GSA! Attached is the letter that outlines specific forms that need to be completed and returned today.

Please respond to this email with a time that is good for us to call you to administer the Oath of Office (SF 61) that must be done today.

Thank you,

Barbara H. Atkinson

Supervisory Human Resources Consultant
Staff Offices Recruitment and Staffing

Office of Human Resources Management (OHRM)
Washington Area Operations Center (WAOC)
Human Resources Service Center (HRSC-D)

—

"If you have the strength to be confrontational, have the wisdom to have conflict resolution." -Bishop T.D. Jakes

Subject: Re: Resume
Date: Thu, 29 Jun 2017 16:49:45 -0400
From: Emily Murphy - A <emily.murphy@gsa.gov>
To: "Lira, Mathew L. EOP/WHO" (b) (6)
Message-ID: <CALC5MEzwTEYyagLkQ3bna0x0tbvi1c3FRbiYq+3tPW0Z9jLquQ@mail.gmail.com>
MD5: 5c07f79fa99c3cd0bbeea8896f88c89a

Thanks. Can give you some context the next time we talk.

On Thu, Jun 29, 2017 at 4:48 PM, Lira, Mathew L. EOP/WHO (b) (6) > wrote:

Ok - thanks for the flag. Chris and I spoke with her, but I will follow up.

On Jun 29, 2017, at 3:54 PM, Emily Murphy - A <emily.murphy@gsa.gov> wrote:

Spoke with her today since she had questions on the sf 278, why GSA, etc. Would be good to follow up with you.

(b) (6)
(b) (5)

From: Emily Murphy - A [mailto:emily.murphy@gsa.gov]
Sent: Wednesday, June 28, 2017 10:59 AM

To: Lira, Mathew L. EOP/WHO (b) (6)
Subject: Re: Resume

Updates for you -

She has completed her schedule C bio sheet, and has the SF 86 and integrity forms. As soon as she gets them back to us, we can process them and submit to PPO. However, we do need to know the level of clearance.

For non-citizens: The can be hired in the excepted service and SES; however, Congress prohibits the use of appropriated funds to do so unless permitted by the annual appropriations act. There are exceptions to this ban that don't apply

here
but included below for reference*.

Additionally, the candi

date has to meet H1B Visa requirements.

Since the person is being considered for a position in TTS, we should fund it from the ASF. Therefore, if the visa requirement is met, we have the option of term or temporary appointments.

Term is when the initial appointment exceeds a year but has an expiration date

of

up to 4 years

. Eligible for benefits package (health and life insurance, retirement, TSP).

Temp appt is when the initial appointment is not to exceed one year but we have the ability to extend for another year. Not eligible for benefits the first year.

Earns annual and sick leave.

Appointment Options:

-Smarter IT

-GSA GREAATS Program

-Consultant Appointment

*Reference: Appropriations Act restrictions: Congress prohibits the use of appropriated funds to employ non-citizens within the US. Certain groups of non-citizens are not included in this ban. They are:

-Persons who owe permanent allegiance to the United States

-Persons lawfully admitted for permanent residence and seeking citizenship

-Persons admitted as refugees or granted asylum and have filed a declaration of intention to become lawful permanent residents and then citizens when eligible

-Translators employed temporarily

-People employed up to 60 days on an emergency basis in the field service

-Nonresident aliens employed as wildland firefighters for not more than 120 days by the Department of the Interior or the US Department of Agriculture, US Forest Service, pursuant to an agreement with another country

-Persons who were officers or employees of the US Government on December 16, 2009

(b) (6)

(b) (5)

Thanks – can you keep me in the loop as things move forward.

From: Emily Murphy - A [mailto:emily.murphy@gsa.gov]

Sent: Tuesday, June 27, 2017 2:59 PM

To: Lira, Mathew L. EOP/WHO (b) (6) >

Subject: Re: Resume

We should be able to get these out quickly, but they come from our HR directly to the candidate (they have to code them to protect PII and make sure we pay). Her resume doesn't have contact information on it, which we need to move forward. We also need to get her to fill out the Schedule C Bio Sheet for PPO. I already have them working on a position description, which has to be attached to the request to hire. Finally, I need to know the level of clearance she'll need.

On the other candidate, we can't hire non-US citizens through the competitive service. We can, for extraordinary candidates, hire them through the excepted service if they have the ability to work legally in the US. I'm exploring the various alternatives - can you confirm that the candidate has a green card?

On Tue, Jun 27, 2017 at 2:47 PM, Emily Murphy - A <emily.murphy@gsa.gov> wrote:

I've got a couple of follow up questions/info for you - do you have a second to talk?

On Tue, Jun 27, 2017 at 2:25 PM, Lira, Mathew L. EOP/WHO (b) (6) wrote:

(b) (5)

--

<image001.jpg>

--

<image001.jpg>

--

<image002.jpg>

--

Subject: Cabinet Affairs/Beachhead Leads Meeting 2/11 at 11 AM
Date: Fri, 10 Feb 2017 13:49:15 +0000
From: "Uli, Gabriella M. EOP/WHO" (b) (6)
To:
Cc: "McGinley, William J. EOP/WHO" (b) (6)
Message-ID: <8b2b6eb43c8c47f5893f4b23d5169c9d@who.eop.gov>
MD5: 25ec88d46b0adfff5b09983f0c9706ea

Good morning Beachhead Leads-

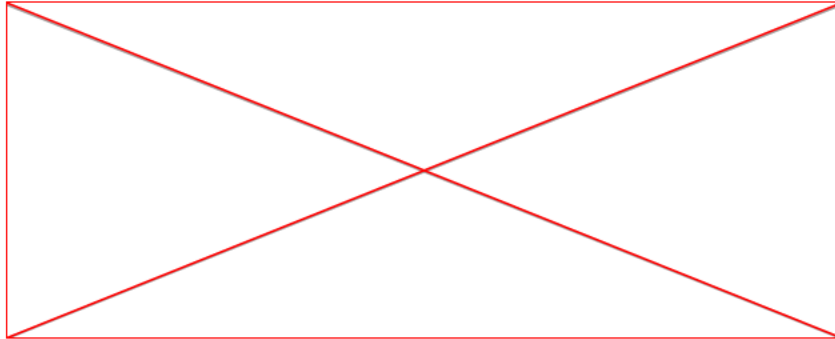
(b) (5)

Gabriella Uli
WH Cabinet Affairs

(b) (6)

Subject: Fwd: Upcoming hearing
Date: Tue, 27 Jun 2017 16:06:56 -0400
From: Brennan Hart - S <brennan.hart@gsa.gov>
To: "Boney, Virginia M. EOP/WHO" (b) (6)
Message-ID: <CAJjTa=SDxhu9Rj1r_-ybNRyw6ceaZdGZQMBHR4oy__qRqyQoaQ@mail.gmail.com>
MD5: 12cc22357ff1cca6675e3af65f465ca4

Virginia-As background, FPISC is an independent council, but as they are just getting off the ground GSA provides them with support.



----- Forwarded message -----

From: Neely, Amanda (HSGAC) <Amanda_Neely@hsgac.senate.gov>
Date: Tue, Jun 27, 2017 at 2:02 PM
Subject: Upcoming hearing
To: Saul Japson - S <saul.japson@gsa.gov>, Brennan Hart - A <brennan.hart@gsa.gov>

Saul and Brennan,

We'll be sending formal invitations soon, but I wanted to give you a heads up that we will be holding a hearing at PSI on July 26 at 2:30 regarding federal infrastructure permitting. We would like to invite Janet (or whoever is serving as FPISC Executive Director at that point) to testify.

The hearing will provide a forum for PSI to look at federal infrastructure permitting generally, how the FAST-41 provisions are operating, FPISC's work to date, and how Congress can be helpful going forward. I'll be glad to discuss any questions you have. Thanks a lot for your help.

Best,
Amanda

Amanda H. Neely
General Counsel to Senator Rob Portman
Deputy Chief Counsel, Permanent Subcommittee on Investigations
United States Senate
(202) 224-9877 / Amanda_Neely@HSGAC.Senate.Gov

Subject: Re: OSC File No. DI-17-0642
Date: Thu, 06 Jul 2017 19:57:50 +0000
From: "Jack St. John - A" <jack.stjohn@gsa.gov>
To: "Mashburn, John K. EOP/WHO" (b) (6)
Cc: "Flynn, Matthew J. EOP/WHO" (b) (6); "Paranzino, Anthony M. EOP/WHO" (b) (6)
Message-ID: <CAMREa5XFbmFpZ5MRf5C=G8ikVWT-AVJ4f3dgtamqeeyQTgiWg@mail.gmail.com>
MD5: 5fe2062d909da8433e33cceb9e74ed4

Not exactly. The former head of FAS alleged that TTS, under the direction of the previous administration, was improperly utilizing the Acquisition Services Fund (ASF) to fund TTS activities. The ASF is a revolving fund that supports FAS. Statute limits use of ASF funds to acquisition-related activities and requires full cost recovery. He alleged that TTS was using ASF funds for non-acquisition related activities and that TTS was grossly mismanaged, resulting in losses of approximately \$50M. In GSA's response, we agreed that TTS, under the Obama Administration, was grossly mismanaged, but did not agree that TTS's use of the ASF violated statute. Nonetheless, we merged TTS and FAS to eliminate any question about TTS's authority to use ASF funds. The OSC acknowledged in its report that the merger resolved any remaining legal issues surrounding TTS's use of the ASF. OSC's only criticism is that GSA did not provide enough detail regarding how the merger would address the management control issues. Those questions are currently being addressed, but the simple answer is that TTS is now subject to FAS management controls. FAS does approximately \$55B in contracts annually and has mature and comprehensive management controls already in place. FAS is now headed by a new, very capable political appointee who is responsible for ensuring sound management of TTS and its use of the ASF. (The former FAS commissioner was reassigned and subsequently resigned.)

I know this is a complicated subject, so please let me know if this doesn't make sense or if you need additional information.

On Thu, Jul 6, 2017 at 3:18 PM Mashburn, John K. EOP/WHO <(b) (6)> wrote:

(b) (5)

From: Jack St. John - A [mailto:jack.stjohn@gsa.gov]
Sent: Thursday, July 6, 2017 1:14 PM
To: Mashburn, John K. EOP/WHO (b) (6); Flynn, Matthew J. EOP/WHO
(b) (6); Paranzino, Anthony M. EOP/WHO
Cc: Rateike, Bradley A. EOP/WHO <(b) (6)>

Subject: Fwd: OSC File No. DI-17-0642

All,

Attached is the final report from OSC regarding the whistle blower investigation into the funding and management structure of the Technology Transformation Service and the Federal Acquisition Service. As you'll recall, all of the allegations made by the whistle blower occurred under the Obama Administration. Also attached is an article that was published today on the report. Please see below and let me know if you need additional information. Thanks.

Jack

<http://www.govexec.com/management/2017/07/special-counsel-backs-whistleblower-says-gsa-grossly-mismanaged-tech-funds/139218/>

--

Jack St. John

Chief of Staff

U.S. General Services Administration

202-706-8130

----- Forwarded message -----

From: **Theresa Ottery - H1AA** <theresa.ottery@gsa.gov>

Date: Thu, Jul 6, 2017 at 8:49 AM

Subject: Fwd: OSC File No. DI-17-0642

To: Timothy Horne - 8P <tim.horne@gsa.gov>

Cc: Tony Costa - AG <tony.costa@gsa.gov>, Claudia Nadig - LG <claudia.nadig@gsa.gov>, Cynthia Metzler - H <cynthia.metzler@gsa.gov>

Good morning:

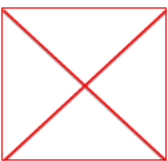
Please see the attached OSC response re: OSC File No. DI-17-0642. The original was also forwarded via regular mail.

Theresa Ottery

Director

GSA, OAS, Executive Secretariat

O: [202-590-7465](tel:202-590-7465)



"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."
[Learn more about GSA.](#)

----- Forwarded message -----

From: **Young, John** <jyoung@osc.gov>

Date: Thu, Jul 6, 2017 at 8:36 AM

Subject: OSC File No. DI-17-0642

To: "theresa.ottery@gsa.gov" <theresa.ottery@gsa.gov>

Cc: "Biggs, Tracy" <TBiggs@osc.gov>, "McMullen, Catherine" <CMcMullen@osc.gov>

Hi Theresa-

I'm following up regarding the above referenced matter. Attached is a closure letter sent yesterday to the Acting Administrator via regular mail.

If you have any questions or concerns, please do not hesitate to contact us.

Subject: RE: PCEI 1st meeting - July 19th
Date: Tue, 11 Jul 2017 17:49:18 +0000
From: "Kossack, Andrew J. EOP/OVP" ((b) (6))
To: Audrey Brooks - H1 <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>, Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>, Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>, "Morgan, Matthew E. EOP/OVP" ((b) (6))
Message-ID: <4a022a60563c493e941f9bd443cb3aa9@ovp.eop.gov>
MD5: 0bf3ac050d80db08061c32551f41a1ea

Hi, all –

((b) (5))

Thanks,
Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President

((b) (6))

From: Kossack, Andrew J. EOP/OVP
Sent: Friday, July 7, 2017 1:25 PM
To: Audrey Brooks - H1 <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>; Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>
Subject: Re: PCEI 1st meeting - July 19th

((b) (5))

Andrew J. Kossack
Associate Counsel
Office of the Vice President

((b) (6))

Sent from my iPhone

On Jul 7, 2017, at 1:23 PM, Audrey Brooks - H1 <audrey.brooks@gsa.gov> wrote:

Hi Andrew,

I'll look into the travel support on my end to facilitate support for the commission members after I consult with GSA legal counsel. - Thanks

Kind Regards,

Audrey Corbett Brooks

GSA Committee Management Officer
GSA FOIA Public Liaison
Office of Administrative Services (OAS)
U.S. General Services Administration
1800 F Street, NW
Washington, DC 20405
W 202-205-5912 (b) (6)

"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."

[Learn more about GSA.](#)
[Let us know how we're doing.](#)

CONFIDENTIALITY NOTICE: This email message and any attachments to this email message contain confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity to whom it is addressed. Please do not forward this message without permission. If you are not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone or return email and delete and destroy the original email message, and attachments thereto and all copies thereof.

On Fri, Jul 7, 2017 at 12:25 PM, Kossack, Andrew J. EOP/OVP
(b) (6) wrote:

(b) (5)

Thank you,
Andrew

	Commission Member	Title	Phone	Secondary Phone
1	Michael R. Pence	Vice President	N/A	
2	Kris Kobach	SoS - KS	(b) (6)	(w) 785-296-

				4575
3	Connie Lawson	SoS - IN	(b) (6)	(w) 317-232-6531
4	Bill Gardner	SoS - NH		(w) 603-271-2403
5	Matt Dunlap	SoS - ME		(w) 207-626-8401
6	Ken Blackwell	Fmr. SoS - OH		(w) 513-221-6703
7	Christy McCormick	Commissioner, EAC		(w) 301-563-3965
8	David Dunn	Fmr. St. Rep. - AR		n/a
9	Mark Rhodes	Wood Cty. Clerk - WV		(w) 304-424-1892
10	Hans von Spakovsky	Sr. Legal Fellow, Heritage Fdn.		(w) 202-608-6207

Andrew J. Kossack
Associate Counsel
Office of the Vice President

(b) (6)

From: Kossack, Andrew J. EOP/OVP
Sent: Wednesday, June 28, 2017 5:34 PM
To: 'Audrey Brooks - H1' <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei K owalski- M1A K <lorelei.kowalski@gsa.gov>
Subject: R E :P C E l1st meeting - July 19th

Hi Audrey and GSA team -

(b) (5)

(b) (5)

Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President

(b) (6)

From: Audrey Brooks - H1 [mailto:audrey.brooks@gsa.gov]
Sent: Tuesday, June 27, 2017 11:55 A M
To: Kossack, Andrew J. EOP/OPV P<(b) (6)>
C c: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski- MIA K<loirei.kowalski@gsa.gov>
Subject: R e: P C E I1st meeting - July 19th

Hi Andrew,

GSA would like to conduct the required FACA and ethics briefings on June 18th. Hopefully, the members will be in the area and this won't pose a logistical challenge to anyone. I'll get back with you with the meeting details once this is firmed up. I'm looking forward to receiving the draft F R meeting notice tomorrow, Wednesday, June 28th, for the upcoming Jul 19th meeting for the Presidential Committee on Election Integrity (PCEI) As we discussed earlier, the Standard Form 50 also comprises the package. I should also let you know that we really need everyone to be physically present for the G S A Briefing on July 18th. If there are any issues, don't hesitate to let me know. - Thanks

Kind Regards,

Audrey Corbett Brooks

GSA Committee Management Officer
GSA FOIA Public Liaison
Office of Administrative Services (OAS)
U.S. General Services Administration
1800 F Street, NW
Washington, DC 20405
W [202-205-5912](tel:202-205-5912) | M (b) (6)

"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."

[Learn more about GSA.](#)

[Let us know how we're doing.](#)

CONFIDENTIALITY NOTICE: This email message and any attachments to this email message contain confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity to whom it is addressed. Please do not forward this message without permission. If you are not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone or return email and delete and destroy the original email message, and attachments thereto and all copies thereof.

On Mon, Jun 26, 2017 at 4:14 PM, Kossack, Andrew J. EOP/OVP

(b) (6) wrote:

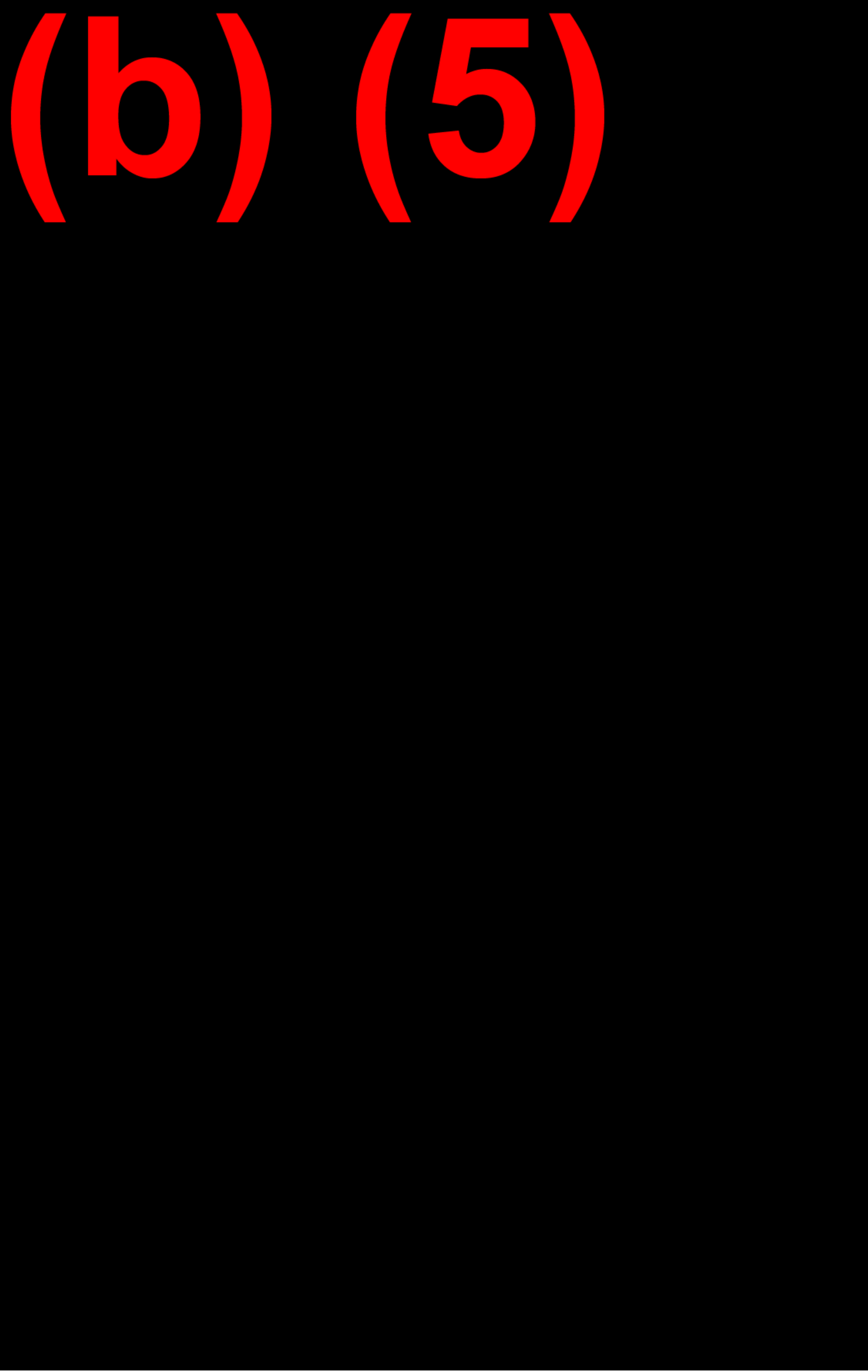
(b) (5)

Thanks,
Andrew

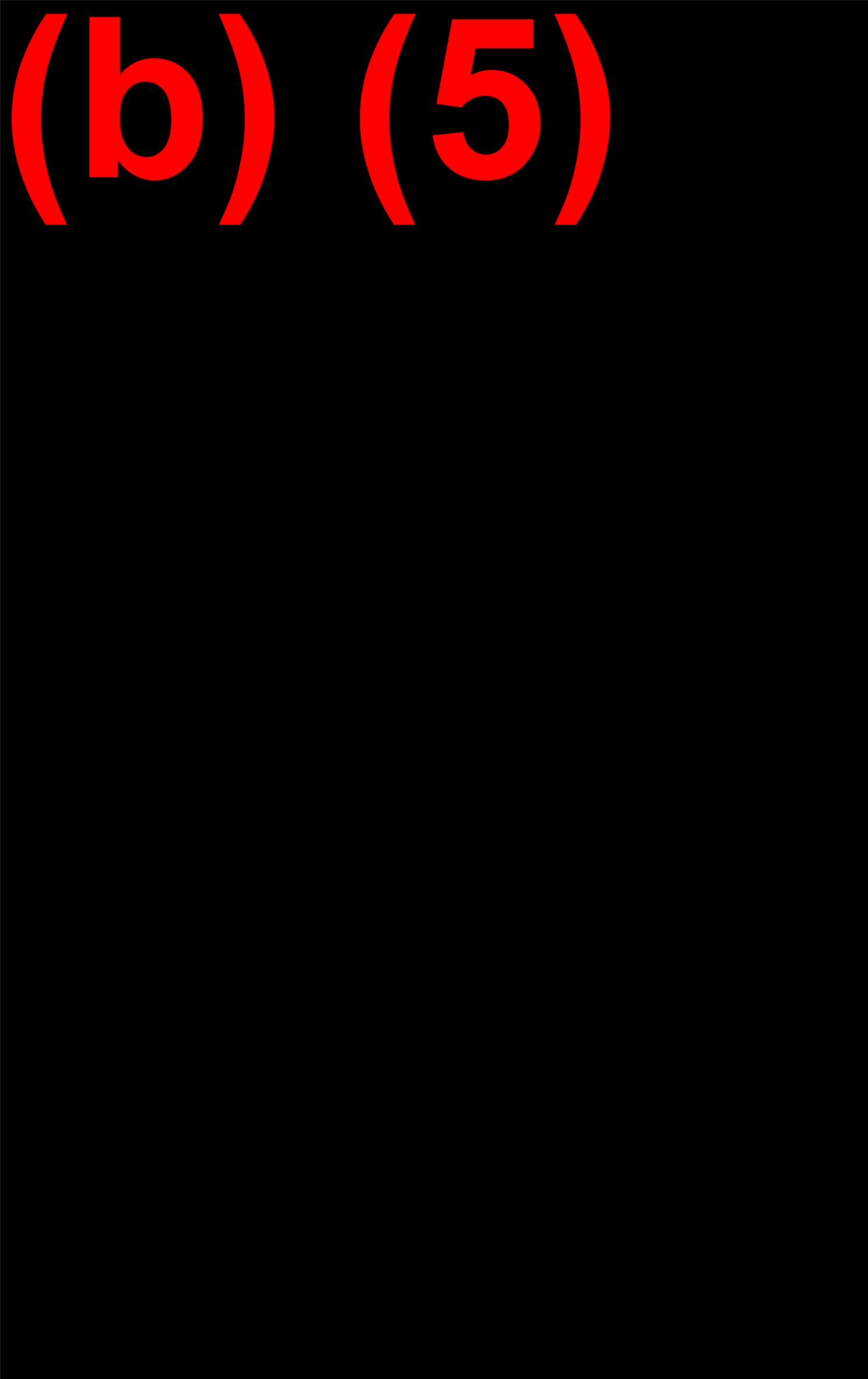
Andrew J. Kossack
Associate Counsel
Office of the Vice President

(b) (6),

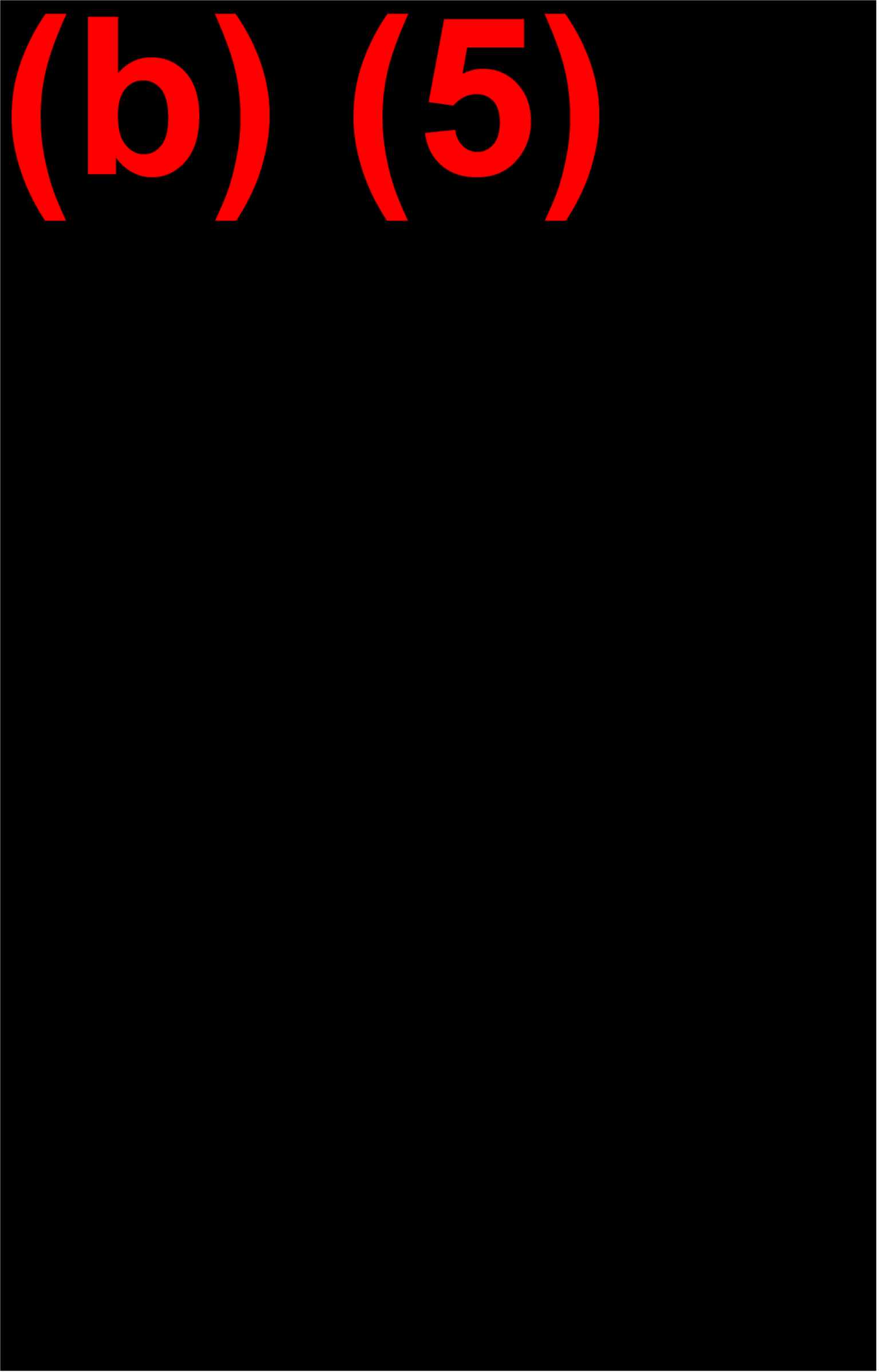
(b) (5)



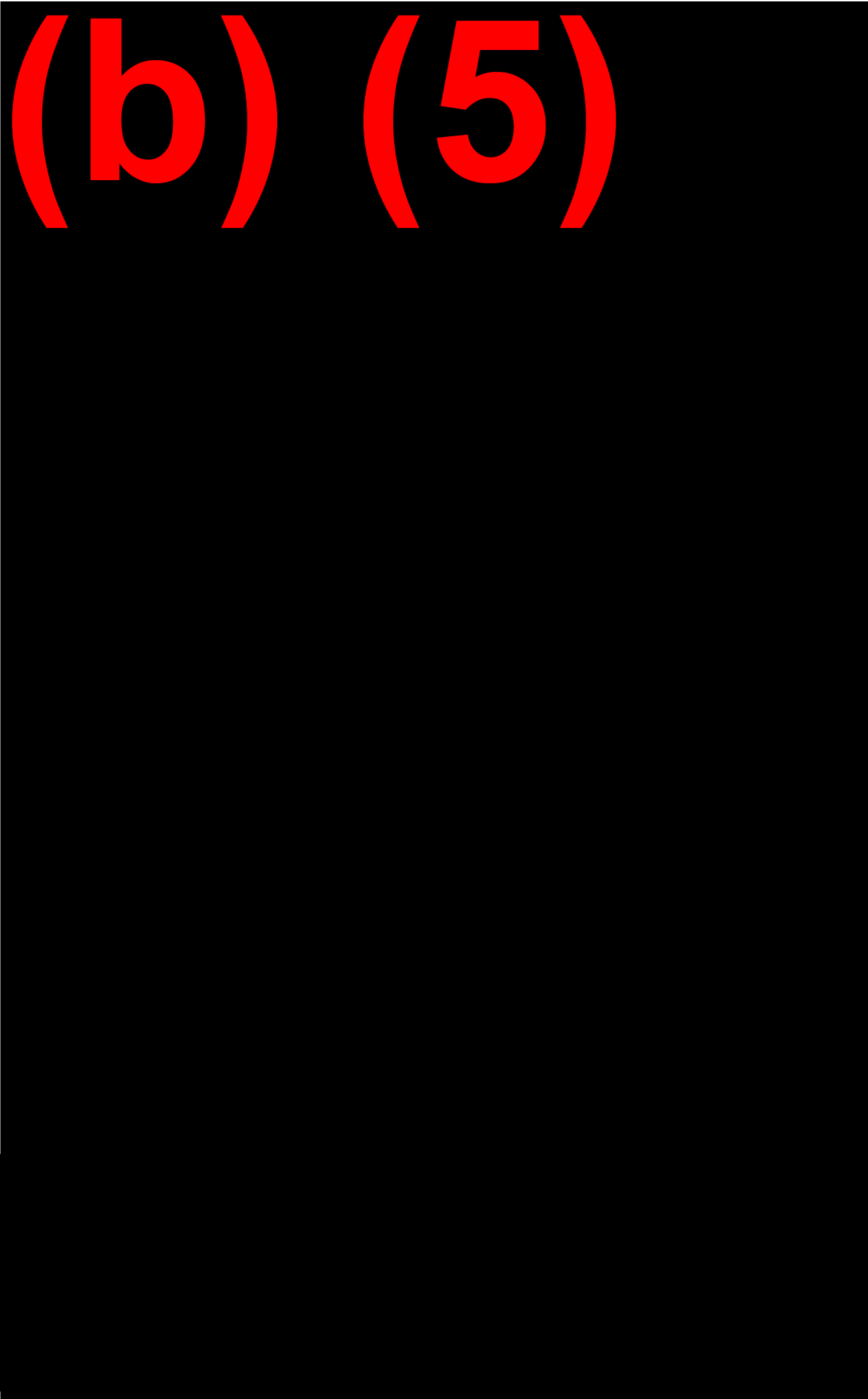
(b) (5)



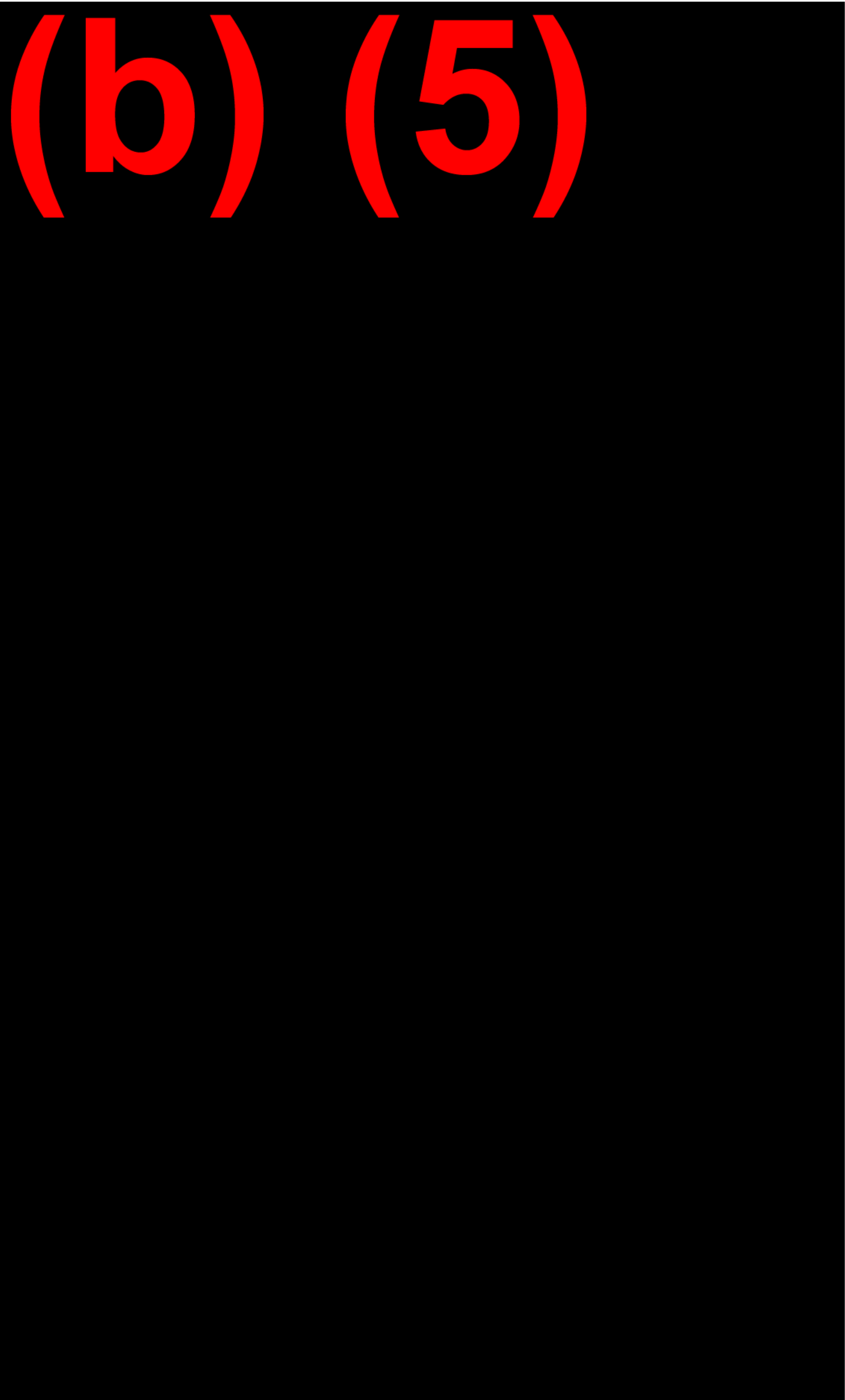
(b) (5)



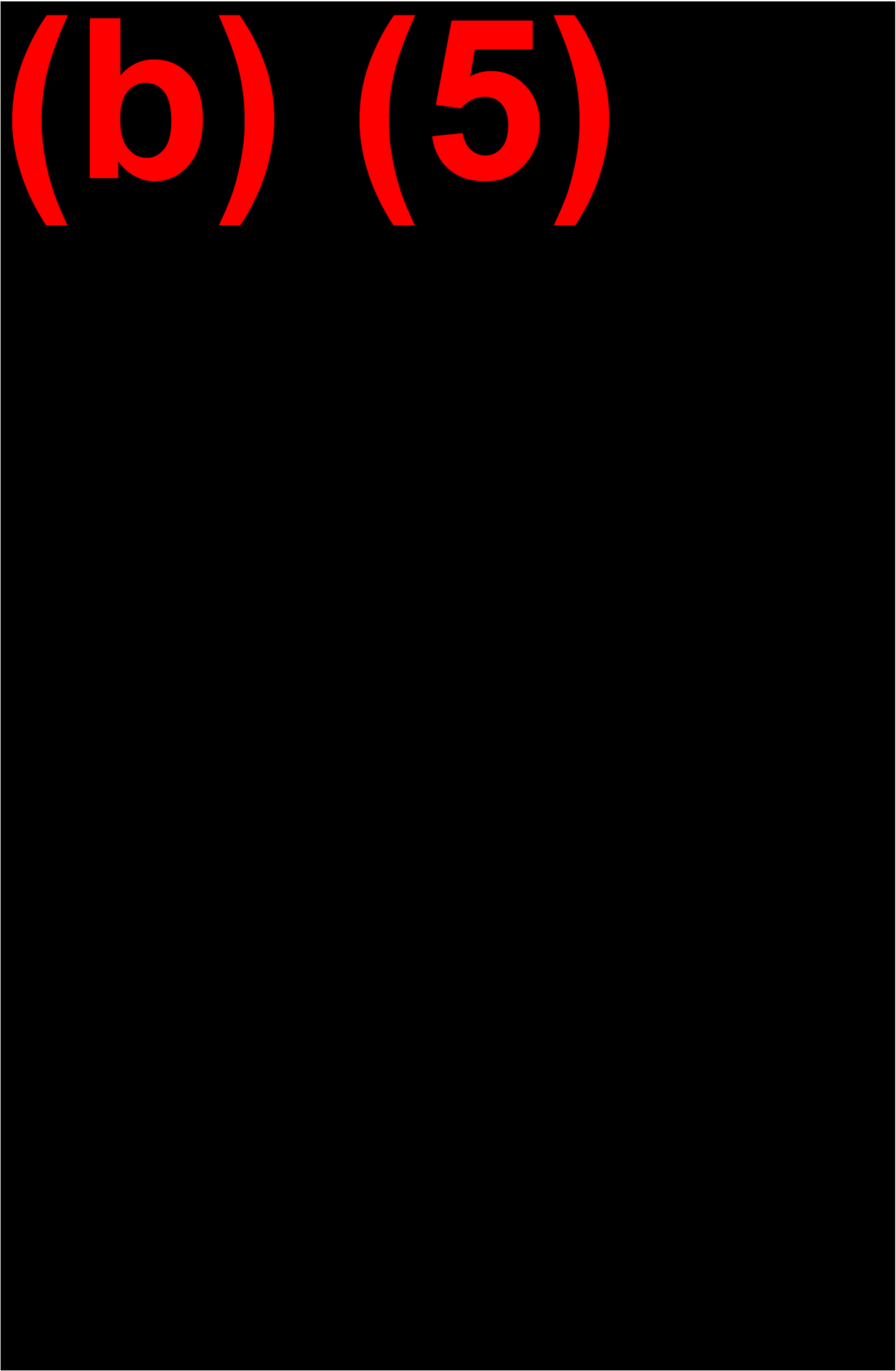
(b) (5)



(b) (5)



(b) (5)



(b) (5)

Subject: RE: PCEI 1st meeting - July 19th
Date: Thu, 13 Jul 2017 13:13:02 +0000
From: "Kossack, Andrew J. EOP/OVP" <(b) (6)>
To: Audrey Brooks - H1 <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>, Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>, Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>
Message-ID: <da2572aadad04a30a2764c110239cb66@ovp.eop.gov>
MD5: 7fa6f3ec2d7b195b9c24955b358bd82d

Hi all,

(b) (5)

Thanks,
Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)
Email: (b) (6)

From: Kossack, Andrew J. EOP/OVP
Sent: Wednesday, July 12, 2017 3:45 PM
To: 'Audrey Brooks - H1' <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>; Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>
Subject: RE: PCEI 1st meeting - July 19th

Hi Audrey,

(b) (5)

Thanks,
Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)
Email: (b) (6)

From: Audrey Brooks - H1 [mailto:audrey.brooks@gsa.gov]
Sent: Friday, July 7, 2017 1:23 PM
To: Kossack, Andrew J. EOP/OVP <(b) (6)>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>; Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>
Subject: Re: PCEI 1st meeting - July 19th

Hi Andrew,

I'll look into the travel support on my end to facilitate support for the commission members after I consult with G S A legal counsel. - Thanks

Kind Regards,

Audrey Corbett Brooks

GSA Committee Management Officer
GSA FOIA Public Liaison
Office of Administrative Services (OAS)
U.S. General Services Administration
1800 F Street, NW
Washington, DC 20405
W 202-205-5912 | (b) (6)

"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."

[Learn more about GSA.](#)

[Let us know how we're doing.](#)

CONFIDENTIALITY NOTICE: This email message and any attachments to this email message contain confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity to whom it is addressed. Please do not forward this message without permission. If you are not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone or return email and delete and destroy the original email message, and attachments thereto and all copies thereof.

On Fri, Jul 7, 2017 at 12:25 PM, Kossack, Andrew J. EOP/OVP

<(b) (6)> wrote:

(b) (5)

Thank you,
Andrew

	<u>Commission Member</u>	<u>Title</u>	<u>Phone</u>	<u>Secondary Phone</u>
1	Michael R. Pence	Vice President	N/A	
2	Kris Kobach	SoS - KS	(b) (6)	(w) 785-296-4575
3	Connie Lawson	SoS - IN		(w) 317-232-6531
4	Bill Gardner	SoS - NH		(w) 603-271-2403
5	Matt Dunlap	SoS - ME		(w) 207-626-8401
6	Ken Blackwell	Fmr. SoS - OH		(w) 513-221-6703
7	Christy McCormick	Commissioner, EAC		(w) 301-563-3965
8	David Dunn	Fmr. St. Rep. - AR		n/a
9	Mark Rhodes	Wood Cty. Clerk - WV		(w) 304-424-1892
10	Hans von Spakovsky	Sr. Legal Fellow, Heritage Fdn.		(w) 202-608-6207

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)
Email: (b) (6)

From: Kossack, Andrew J. EOP/OVP
Sent: Wednesday, June 28, 2017 5:34 PM
To: 'Audrey Brooks - H1' <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <lorelei.kowalski@gsa.gov>
Subject: RE: PCEI 1st meeting - July 19th

(b) (5)

(b) (5)

Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President

Cell: (b) (6)

Email: (b) (6)

From: Audrey Brooks - HI [mailto:audrey.brooks@gsa.gov]

Sent: Tuesday, June 27, 2017 11:55 AM

To: Kossack, Andrew J. EOP/OVP <(b) (6)>

C c: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <lorelei.kowalski@gsa.gov>

Subject: Re: PCEI 1st meeting - July 19th

Hi Andrew,

GSA would like to conduct the required FACA and ethics briefings on June 18th. Hopefully, the members will be in the area and this won't pose a logistical challenge to anyone. I'll get back with you with the meeting details once this is firmed up. I'm looking forward to receiving the draft F R meeting notice tomorrow, Wednesday, June 28th, for the upcoming Jul 19th meeting

for the Presidential Committee on Election Integrity (PCEI) As we discussed earlier, the Standard Form 50 also comprises the package. I should also let you know that we really need everyone to be physically present for the G S A briefing on July 18th. If there are any issues, don't hesitate to let me know. - Thanks

Kind Regards,

Audrey Corbett Brooks

GSA Committee Management Officer
GSA FOIA Public Liaison
Office of Administrative Services (OAS)
U.S. General Services Administration
1800 F Street, NW
Washington, DC 20405
W [202-205-5912](tel:202-205-5912) | M (b) (6)

"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."

[Learn more about GSA.](#)

[Let us know how we're doing.](#)

CONFIDENTIALITY NOTICE: This email message and any attachments to this email message contain confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity to whom it is addressed. Please do not forward this message without permission. If you are not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone or return email and delete and destroy the original email message, and attachments thereto and all copies thereof.

On Mon, Jun 26, 2017 at 4:14 PM, Kossack, Andrew J. EOP/OVP

<(b) (6)> wrote:

(b) (5)

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)

Subject: Re: PCEI 1st meeting - July 19th
Date: Tue, 11 Jul 2017 11:00:10 -0400
From: Christine Courter - H1CT <christine.courter@gsa.gov>
To: Kris Palmer - M <kris.palmer@gsa.gov>, Valerie Whittington <valerie.whittington@gsa.gov>
Cc: Tom Mueller - H1D <Thomas.mueller@gsa.gov>, Duane Smith <duane.smith@gsa.gov>, Lorelei Kowalski - M1AK <lorelei.kowalski@gsa.gov>, Lennard Loewentritt <lenny.loewentritt@gsa.gov>, "giancarlo.brizzi@gsa.gov" <giancarlo.brizzi@gsa.gov>, Jonathan Clinton - M <jonathan.clinton@gsa.gov>, (b) (6)
Message-ID: <CAGiYDih9QFDS+DpfCaXdaZHP-DuU80PMgmNFeHxe4zC5w6k2Mw@mail.gmail.com>
MD5: 12b1d4ed53eedacbd39ea910ed19703f
Attachments: EFT_Enrollment_Form.pdf

Good Morning Kris and Valerie,

Our office handles the travel system (ConcurGov) and will be assisting with getting this commission setup for travel. We need answers to the following questions in order to proceed:

- Will these travelers be needing airfare, lodging and rental car?
- If the travelers need lodging/rental car, there are 2 payment options for reservations 1) Travelers call Adtrav and use their personal credit cards and then get reimbursed after the trip on their travel voucher or 2) GSA can setup a centrally billed account for these travelers that would be paid directly by the agency using the commissions funds. I will need to know which option because a centrally billed account would require time to setup and activate.
- Who will be arranging their travel?
- Each traveler **has to fill out and submit a EFT form (attached PDF)** to obtain a traveler/vendor ID before they are setup in Concur as travelers. This takes 1-2 business days so I need to know who will send these forms to the travelers and make sure they fill it out and fax it in? This has to done before they can be setup and travel. After the travel/vendor ID is obtained, a [Concur Access Request form](#) needs to be filled out by a POC at GSA for each traveler and submitted to me with a cc to cge-access-requests@gsa.gov.
- We will need the line of accounting that will be used to pay for the travel.
- Who (at GSA) will be approving the travel in Concur?

Thanks!

Christine Courter

Branch Chief, Travel & Event Programs Div. (H1CT)
Office of Travel and Charge Card Services (H1C)

Office of Administrative Services (H)
U.S. General Services Administration

202-501-9136 (desk)

(b) (6)
christine.courter@gsa.gov

On Fri, Jul 7, 2017 at 3:58 PM, Tom Mueller - H <thomas.mueller@gsa.gov> wrote:

Here's the information I received.

Have a ~~great~~ GSA day!

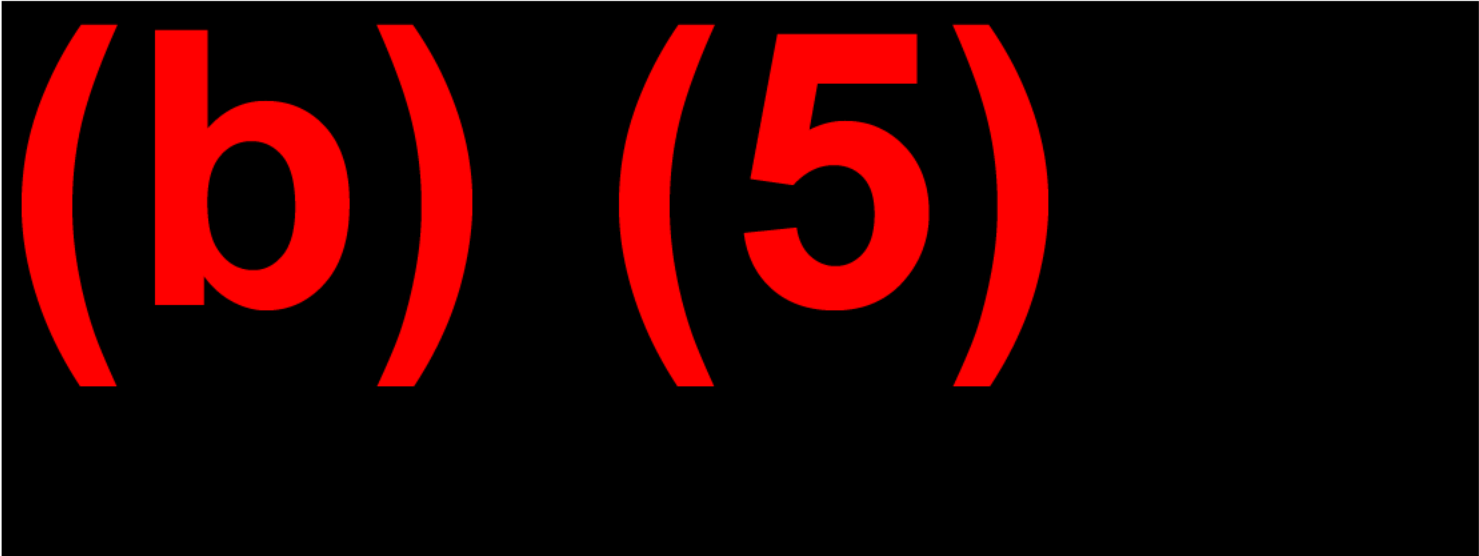
Tom Mueller, USM C(Retired)
Chief of Staff
Office of Administrative Services
General Services Administration
[202.208.0247](#) (Office)
(b) (6) (Mobile)

----- Forwarded message -----
From: Duane Smith <duane.smith@gsa.gov>
Date: Fri, Jul 7, 2017 at 12:28 PM
Subject: Fwd: PCEI 1st meeting - July 19th
To: Cynthia Metzler - H <cynthia.metzler@gsa.gov>, Claudia Nadig - LG <claudia.nadig@gsa.gov>, Theresa Ottery - QAS <theresa.ottery@gsa.gov>, Bob Stafford - H1 <bob.stafford@gsa.gov>

FYA. See below.

----- Forwarded message -----
From: Kossack, Andrew J. EOP/OVP <>
Date: Fri, Jul 7, 2017 at 12:25 PM
Subject: RE: PCEI 1st meeting - July 19th
To: Audrey Brooks - H1 <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>, Lorelei Kowalski - M1AK <lorelei.kowalski@gsa.gov>, Lennard Loewentritt - L <lenny.loewentritt@gsa.gov>

Hi all –



Thank you,
Andrew

	<u>Commission Member</u>	<u>Title</u>	<u>Phone</u>	<u>Secondary Phone</u>
1	Michael R. Pence	Vice President	N/A	
2	Kris Kobach	SoS - KS	(b) (6)	(w) 785-296-4575

3	Connie Lawson	SoS - IN
4	Bill Gardner	SoS - NH
5	Matt Dunlap	SoS - ME
6	Ken Blackwell	Fmr. SoS - OH
7	Christy McCormick	Commissioner, EAC
8	David Dunn	Fmr. St. Rep. - AR
9	Mark Rhodes	Wood Cty. Clerk - WV
10	Hans von Spakovsky	Sr. Legal Fellow, Heritage Fdn.

(b) (6)

(w)
[317-232-6531](tel:317-232-6531)

(w)
[603-271-2403](tel:603-271-2403)

(w)
[207-626-8401](tel:207-626-8401)

(w)
[513-221-6703](tel:513-221-6703)

(w)
[301-563-3965](tel:301-563-3965)

n/a

(w)
[304-424-1892](tel:304-424-1892)

(w)
[202-608-6207](tel:202-608-6207)

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)
Email: (b) (6)

From: Kossack, Andrew J. EOP/OVP
Sent: Wednesday, June 28, 2017 5:34 PM
To: 'Audrey Brooks - H1' <audrey.brooks@gsa.gov>
Cc: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <loirelei.kowalski@gsa.gov>
Subject: RE: PCEI 1st meeting - July 19th

(b) (5)

(b) (5)

Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President

Cell: (b) (6)

Email: (b) (6)

From: Audrey Brooks - HI [mailto:audrey.brooks@gsa.gov]

Sent: Tuesday, June 27, 2017 11:55 AM

To: Kossack, Andrew J. EOP/OVP <(b) (6)>

C c: Duane Smith <duane.smith@gsa.gov>; Lorelei Kowalski - M1AK <lorelei.kowalski@gsa.gov>

Subject: Re: PCEI 1st meeting - July 19th

Hi Andrew,

GSA would like to conduct the required FACA and ethics briefings on June 18th. Hopefully, the members will be in the area and this won't pose a logistical challenge to anyone. I'll get back with you with the meeting details once this is firmed up. I'm looking forward to receiving the draft F R meeting notice tomorrow, Wednesday, June 28th, for the upcoming Jul 19th meeting for the Presidential Committee on Election Integrity (PCEI) As we discussed earlier, the Standard Form 50 also comprises the package. I should also let you know that we really need everyone to be physically present for the G S A B riefing on July 18th. If there are any issues, don't hesitate to let me know. - Thanks

Kind Regards,

Audrey Corbett Brooks

GSA Committee Management Officer
GSA FOIA Public Liaison
Office of Administrative Services (OAS)
U.S. General Services Administration
1800 F Street, NW
Washington, DC 20405
W [202-205-5912](tel:202-205-5912) | M (b) (6)

"GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people."

[Learn more about GSA.](#)

[Let us know how we're doing.](#)

CONFIDENTIALITY NOTICE: This email message and any attachments to this email message contain confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity to whom it is addressed. Please do not forward this message without permission. If you are not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this transmission is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone or return email and delete and destroy the original email message, and attachments thereto and all copies thereof.

On Mon, Jun 26, 2017 at 4:14 PM, Kossack, Andrew J. EOP/OVP

<(b) (6)> wrote:

(b) (5)

Thanks,
Andrew

Andrew J. Kossack
Associate Counsel
Office of the Vice President
Cell: (b) (6)
Email: (b) (6)

--